



## Morwenstow Parish Council

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**Draft Minutes** of the Monthly Parish Council Meeting that took place at 7:30pm on Wednesday 16<sup>th</sup> July 2025; at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, N Steer, G Worden, J Payne, C Myers, J Amos-Yeo, R Savage, three members of the public and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted for: Cornwall Councillor Faye Emery & Cllr. Tilbey.
3.	Public Participation: None.
4.	Co-option of Councillor: <i>One member of the Parish has come forward with an interest in the vacant seat. Ben Savage has attended meetings since April of this year. Thus, fulfilling the process requirement of attending 3 meetings before formally deciding to apply to fill the vacancy. Mr Savage was given opportunity to say a little about himself and why he would like to become a Councillor. A unanimous show of hands was given to formally co-opt Mr Savage to the Council. The necessary paperwork was signed and witnessed by the Clerk in order to participate in the evenings meeting.</i>
5.	Disclosures: <b>Cllr. Payne – Planning P2, he left the room while discussion took place.</b>
6.	Dispensations: <b>None were required.</b>
7.	The previously circulated minutes of the Monthly Parish Council meetings held on 18 <sup>th</sup> June 2025 were approved and signed by the Chairman.
8.	Matters arising from the minutes and updates – for information. <i>Website updates have been carried out &amp; overnight parking signs have been installed again at Crosstown Green – thank you to Cllr. Amos-Yeo, photos were shown on screen.</i>
9.	<p>To receive a report from our Cornwall Councillor: Faye Emery. The following report was read by the Clerk.</p> <p><i>Morwenstow Parish Council 16/7 - Report from Cornwall Councillor</i>  <i>Apologies for missing your meeting.</i>  <i>I have now had at least one meeting of the Committees I am serving on. These are;</i></p> <ul style="list-style-type: none"> <li><i>East Area Planning Committee, which is a useful way of getting to grips with the planning process and current challenges.</i></li> <li><i>Miscellaneous Licensing – responsible for taxis and private hire vehicles</i></li> <li><i>Community Wellbeing Overview and Scrutiny – this has a wide remit from the fire service to waste and recycling, including libraries and Cornish language and culture, community resilience and emergency planning.</i></li> <li><i>I have also been asked to join the Council of Governors for the Cornwall Partnership NHS Foundation Trust – this is the NHS organisation which provides mental health and community services (community hospitals and MIUs like the one in Stratton) in Cornwall.</i></li> </ul> <p><i>I attended a meeting about the 20mph roll out project. This seemed satisfactory for Morwenstow overall, with some concern over the crossroads near the school. If you have any comments, it would be helpful to be copied in on any reply to the project lead as I have a few concerns for other areas which I am following up on. The current scheme is limited in scope – they do not have funding for anything other than changing road signs, so they are focussing on more built-up areas where the road layout will encourage drivers to follow the new limit without any further changes.</i></p> <p><i>I also joined an event hosted by the Bude area Chamber of Commerce with MP Ben Maguire and Nicky Chopak. There was a lot of discussion about the implications of the lack of public transport, for businesses and young people in terms of the limitations on job and education opportunities because they can't get to colleges or workplaces offering apprenticeships. We already have information on the impact of recent changes to the longer distance services on people who have regular hospital appointments or jobs in Plymouth or Exeter. We will take this back to the new CAP transport group – if anyone has any ideas or contacts with community or volunteer bus services, please let me know.</i></p> <p><i>Some members of the Bude Stratton Town Council held a meeting about provision for children and young people with SEND, which focussed on the difficulties of finding support locally. They are organising an event for the Autumn to bring together organisations which work in this area – I will pass details on once I have them.</i></p> <p><i>Finally, congratulations on the new Hawker Country sign – it looks very smart. I have the Hawker anniversary service on 17 August in the diary, so I hope to see some of you there. Otherwise, I will see you at the September meeting and I hope you all enjoy the summer.</i></p>

10.	<p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none"> <li>a) Parish maintenance &amp; hedges; <b>i)</b> Hackmarsh to Marsland Water FP 527/20/1 – a member of the public had emailed about this path. Cllr. Steer has investigated and provided photos. No evidence could be seen of a recent footbridge. Former Cllr. Boundy had also been consulted and didn't recollect a footbridge there in the past. No further action to be taken at present. <b>ii)</b> A note is also to be put in the Hamlets to notify anyone with hedgerows that are impeding vision that these must be managed at all times. <b>iii)</b> Clerk to ask Oliver Jones if there is an imminent schedule to trim the verges in the Parish.</li> <li>b) To note completed tree log; <b>The log was checked, signed and retained by the Clerk.</b></li> <li>c) To note completed playpark log; <b>The log was checked, signed and retained by the Clerk.</b></li> <li>d) To note completed overall grounds log; <b>The log was checked, signed and retained by the Clerk.</b></li> <li>e) To note completed outdoor fitness equipment log; {bearing outstanding}; <b>The log was checked, signed and retained by the Clerk.</b></li> <li>f) Union Flag: addition to costs; cost obtained was unfortunately not for material flags. The cost would now be £204.07 +VAT rather than £97.78 +VAT. The extra expenditure was resolved. <b>Clerk to further. The St.Piran flag will be flown on the Hawker 150 weekend.</b></li> <li>g) AED costs contribution; agreement was made previously to fund 50% of defibrillator costs in the parish. No request of money has been forthcoming previously. This was queried with Cllrs. Myers &amp; B. Savage. <i>Going forwards this will be covered jointly between the two parties. Expenditure will be incurred by the Council, then reimbursed by MUC 50%.</i></li> <li>h) Provision of Community Shop. Letter from Parishioner – request as to whether the Council would explore the idea if the shop were to be at extreme risk of closure. Should this become the situation; this could be revisited with public consultation. <b>No action to be taken.</b></li> </ul>
11.	<p>20mph update for Morwenstow and surrounding area: – Cllr. Myers gave an update using the projector and slides as sent from <i>Adam O'Neill Transport for Cornwall Council</i>.</p> <ul style="list-style-type: none"> <li>• Woodford is fairly self-explanatory and an extension of the changes implemented in the last round in 2022.</li> <li>• Shop – Rule Cross area is slightly more sensitive as it may appear that CC are informing drivers, they can increase their speeds from 30mph to national/60mph. That is not anticipated due to the naturally constrained road (CC would monitor closely). The reason for it, is because it would enable the permanent 20mph by the school. – <b>CC would appreciate Member/Parish support to help communicate this to try to avoid objections otherwise, which would risk the wider 20mph they are hoping to implement.</b></li> </ul>
12.	<p>Review of the <a href="#">Emergency Plan</a>. Cllr. Steer is making some updates for the September meeting. A parishioner suggestion to include locations of all defibs in Parish has been put forward – these will be included. A couple of updates had been made to some telephone numbers already. New printed copies to be available for the office and hall once finalised.</p>
13.	<p>New resident welcome pack: Update - no issues have been raised with this – everyone is getting on okay. It was suggested to the Clerk at a recent Hawker meeting that lots of information on groups is contained in the MCC website, this info was relayed to the respective Cllr.</p>
14.	<p>Health &amp; Well Being Project: Update.</p> <ul style="list-style-type: none"> <li>a) Toolkit – previously resolved to purchase items. This will be done once the shed is here to store it.</li> <li>b) Open event – Sunday 7<sup>th</sup> September 2pm – 5pm - FURTHER DETAILS WILL FOLLOW WHEN AVAILABLE.</li> <li>c) Feature – newspaper feature. Cost to Council £104.95 +VAT – unavoidable – being as collaborative as we can be with for the Hawker 150 event and with the MCCC. They are having an advert too. 8 other advertisers required. Resolved to go forward with this.</li> <li>d) Meeting round-up – Cllr. Phipps gave an overview of the recent meeting of the management committee.</li> <li>e) Waste contract complete – now have everything set up contractually and the bags have arrived – Roy Francis taking care of putting out the bags when full.</li> <li>f) Shed survey complete – arriving week commencing 4<sup>th</sup> August, final positioning to be agreed and marked on the ground. It was suggested that a suitable specification of padlock is chosen for security.</li> <li>g) Trees need removal before then – the Chairman agreed to carry out the work with the help of the Clerks husband.</li> <li>h) The Chairman will look into other suppliers for benches to provide a quotation.</li> </ul>
15.	<p>Hawker Event:</p> <ul style="list-style-type: none"> <li>a) The Hawker Country sign has now been installed. Photos were taken &amp; Alan Rowland has provided editorial; this was sent to Bude &amp; Stratton post – it is hoped to be in the edition that will be published on Thursday 17<sup>th</sup> July. <i>{unfortunately, this did not happen}</i>. A thank you was read out from Alan Rowland. Monies have been received from MCC Committee in relation to the installation of this.</li> <li>b) Church Service – Councillors have been asked to attend the service on Sunday 17<sup>th</sup> August at 3pm at the Church.</li> <li>c) Volunteers are required for the cream tea at the hall following the Church service – it was resolved that 2 Cllrs. will be available for duties on the Sunday.</li> </ul>
16.	<ul style="list-style-type: none"> <li>a) Community Centre Building extension request: Update. A letter has now been received from MCCC. The Chairman has spoken to Simon Finn to ask him for further details of the records he holds and to provide a quotation for the works. The Clerk awaits these details.</li> <li>b) E.V. Charging: Update – a further quotation has been provided verbally with costs in the £5,000 region for a rapid</li> </ul>

	charger. Funding will need to be obtained for this and further details will continue to be sought.																		
17.	<p>Streetworks: TO NOTE -</p> <ul style="list-style-type: none"> <li>a) Location: Road From Junction North East Of Marsland To West Gooseham, Gooseham, Bude Timing: <b>8th July 2025 to 14th July 2025</b> (24 hours)</li> <li>b) Location: Road From Jamess Cross To Junction North East Of Crosstown, Morwenstow, Bude Timing: <b>16th July 2025 to 16th July 2025</b> (08:30 to 15:30 hours)</li> <li>c) Location: Road From Crimp To County Boundary, Morwenstow, Bude Timing: 4th August 2025 to 12th August 2025 (24 hours) <b>INTENTION ONLY AT THIS POINT.</b></li> <li>d) Location: Road From Junction East Of Jamess Cross To County Boundary, Morwenstow, Bude Timing: 29th July 2025 to 29th July 2025 (08:30 to 15:30 hours) <b>INTENTION ONLY AT THIS POINT.</b></li> </ul>																		
18.	<p><b>General Training:</b> Number of opportunities within the Training Bulletin – available to all Councillors – see <a href="#">Calendar</a>. - Code of Conduct dates available: Tuesday 12<sup>th</sup> August or Wednesday 24<sup>th</sup> September 6:30 – 8:30pm. <b>Safeguarding Training:</b> Wednesday 3<sup>rd</sup> September at 7pm has now been confirmed. <b>DBS Checks:</b> Four of these are complete, two await ID checks and three require completion.</p>																		
19.	<p>Correspondence:</p> <ul style="list-style-type: none"> <li>* Cornwall Council: Planning officers; planning consultations x 2; positive planning; Cllrs Faye Emery &amp; Peter La Broy; T &amp; PC newsletter; code of conduct training; credit control; DBS service; east area subcommittee &amp; strategic planning; 20mph phase 4 pre-consultation; chargeable waste; <b>CAP - next meeting Monday 8<sup>th</sup> Sept</b> - Camelford, streetworks notifications; positive planning/ Oliver Jones; planning appeals &amp; Rosie Beer – CLUP; <a href="#">Park and Ride Pilot for Bude</a>; Forest for Cornwall; CIOS Goodgrowth; Streetworks – all noted in item 17.</li> <li>* <a href="#">Cornwall ALC</a> &amp; <a href="#">NALC</a> – various including changes to remote meetings towards end of 2026</li> <li>* H &amp; WB Project various: Grantscape; Steering group members. Sheds scene</li> <li>* Parishioner Emails: Emergency plan/bin bags/posters for website/MCC security light – signposted/culvert damage &amp; breach of planning/footbridge at Marsland/possibility of continuing the shop should it close.</li> <li>* NatWest various.</li> <li>* Invoices: Aquiss, Chadds, Parish Magazine Printing, S. Francis, Redsmart</li> <li>* Newsletters and updates from <a href="#">Information Commissioners Office</a>; HMRC; <a href="#">Rural Service Network</a>; <a href="#">South West Coast Path</a>; <a href="#">Volunteer Cornwall</a>.</li> </ul>																		
20.	<p>Finances:</p> <ul style="list-style-type: none"> <li>a) The accounting spreadsheets had been distributed prior to the meeting and were also shown on the projector. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Phipps. The payments will be made for the first time online by bacs this month. Cllr. Hobbs and the Clerk will do this together; as the online banking arrangements are not quite set up correctly as yet. Cllrs. Myers &amp; Payne checked and signed the bank statements and statement of accounts.</li> </ul> <p><i>Invoices paid were as follows:</i>  Aquiss – Broadband: £35.00; Parish Magazine Printing – July Hamlets: £46.19; Chadds – hand towels &amp; toilet rolls: £76.99; NatWest – bank charges: £8.40; Mrs S Francis – toilet maintenance: £357.99; Tindle Newspapers – Clerk advertisement: £238.80; Redsmart – signs x4: £60.00; Morwenstow Community Centre Committee – room hire &amp; storage: £102.00; Mr Flag – Union Flag &amp; Flag of St. Piran: £244.89.</p> <table border="0"> <tr> <td>Bank reconciliation at 30<sup>th</sup> June 2025</td><td></td></tr> <tr> <td>Balance as at 31/05/2025</td><td>- £ 22,132.82</td></tr> <tr> <td>Plus income: Nil</td><td>- £ 0.00</td></tr> <tr> <td>Less expenditure</td><td>- £ 15,159.52 (£10,000 transfer back to savings account)</td></tr> <tr> <td>Balance as at 30/06/2025</td><td>- £ 6,973.30</td></tr> <tr> <td>Bank statement as at 30/06/2025</td><td>- £ 6,973.30</td></tr> <tr> <td>Less outstanding payments</td><td>- £ 134.33</td></tr> <tr> <td>Business reserve balance as at 30/06/2024</td><td>- £ 10,312.90</td></tr> <tr> <td><i>Total funds held as at 30/06/2025</i></td><td><i>- £ 17,151.87</i></td></tr> </table> <ul style="list-style-type: none"> <li>b) Banking update: The Clerk and Chair now have online access. This is however not quite right yet. We were provided with the wrong application link when starting this process. A new application is being made to the correct link but they aren't accepting applications at the moment. For this month – the Clerk and Chair will set up the payments online from the same place. Going forward for the next meeting – this should be on the correct banking scheme. This will however only allow 4 signatories we now have 5.</li> </ul>	Bank reconciliation at 30 <sup>th</sup> June 2025		Balance as at 31/05/2025	- £ 22,132.82	Plus income: Nil	- £ 0.00	Less expenditure	- £ 15,159.52 (£10,000 transfer back to savings account)	Balance as at 30/06/2025	- £ 6,973.30	Bank statement as at 30/06/2025	- £ 6,973.30	Less outstanding payments	- £ 134.33	Business reserve balance as at 30/06/2024	- £ 10,312.90	<i>Total funds held as at 30/06/2025</i>	<i>- £ 17,151.87</i>
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21.	HR update: There has been a lot of interest to date, with several applicants. There are a further 9 days to run until the application deadline. The Chair, Vice-Chair and Clerk will short list down to 3 or 4 applicants, week commencing 28 <sup>th</sup> July. Interviews will take place on Wednesday 6 <sup>th</sup> August as previously planned. Committee room has already been booked for this.																		
22.	<p>Planning:</p> <p><b>Planning Partnership:</b> Update from Cllr. Worden – there is due to be a meeting on 25<sup>th</sup> July. Guidelines are to be issued in this meeting. Further updates should be available for September.</p>																		

	<p><b>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</b></p> <p><b>P1</b> - <a href="#">PA25/03837</a>   Listed Building Consent for:- New timber door to existing open porch - Lower Cory Morwenstow Bude Cornwall EX23 9ST</p> <p><b>MPC Comments:</b> Morwenstow Parish Council have no objections to this application.</p> <p><b>P2</b> – <a href="#">PA25/04087</a>   Porch extension, rendering of West gable, and extension/conversion of attached garage to form annexe - The Granary Eastcott Bude Cornwall EX23 9PL</p> <p><b>MPC Comments:</b> Morwenstow Parish Council would like to support the application.</p> <p><b>No further applications were discussed.</b></p> <p><b>Enforcement updates – <i>if available.</i> None at present.</b></p> <p>For information only:</p> <ul style="list-style-type: none"> <li>• <b>Awaiting decision:</b>  <a href="#">PA25/02753</a>   Proposed change of use to campsite and glamping with associated work - Land West Of Eastcott Cross Farm House Gooseham Bude Cornwall EX23 9PN – <b>5-DAY PROTOCOL</b>  <a href="#">PA25/03568</a>   Permission in principle for between one and three new dwellings (minimum 1 maximum 3) - Land North Of Stone Park Woodville Road Woodford Bude Cornwall EX23 9JA – <b>5-DAY PROTOCOL</b>  <a href="#">PA25/03167</a>   Listed Building Consent for:- Alterations to existing first floor window, upgrading of doors to the head of the stairs, installation of mains fire detection systems with wireless detectors, upgrading of first floors to help prevent smoke ingress and improve fire integrity. Installation of external fire escape - Hawkers Cottages Coombe Valley Bude Cornwall EX23 9JN  <a href="#">PA25/03276</a>   Proposed slurry lagoon (SIG)   Cory Farm Morwenstow Bude Cornwall EX23 9ST</li> <li>• <b>Cornwall Council Decision Approved/Withdrawn/Refused:</b>  24/00205/REF   The erection of an agricultural storage shed. - Land At Shop Bude EX23 9SQ – <b>APPEAL DISMISSED.</b>  <a href="#">PA25/02559</a>   Installation of ground mounted solar PV array. - Bush Inn Crosstown Morwenstow Bude Cornwall EX23 9SR – <b>APPROVED WITH CONDITIONS.</b></li> <li>• <b>Pre-Application Advice in process:</b>  <b>PA25/00653/PREAPP</b> - Pre-application advice for proposed change of use of shop to create single dwelling. - Furze Stores Shop Morwenstow Bude Cornwall EX23 9SL.</li> </ul>
23.	Date of next monthly meeting – <b>Wednesday 17<sup>th</sup> September 2025</b> ; <i>unless a planning meeting is required before that.</i>

With there being no further business, the Chairman wished everyone a good summer and closed the meeting at 2054 hours.